

SPECIMEN FORM B

MANPOWER/JOB ORDER REQUEST

Date: _____

TO: *Edlyn G. Calpo*

STEP UP INTERNATIONAL MANPOWER SERVICES

Rm. 305 MRS Bldg. 1431 A. Mabini St., Ermita Manila

Sir/Madam:

May we respectfully request your good office to recruit and supply our company with workers of

Various categories for our manpower requirements in _____.

Number	CATEGORIES	SALARY PER MONTH
TOTAL NO.OF WORKERS REQUIRED:		

TERMS AND CONDITIONS:

Free food and accommodation. Free medical and dental care. Free airfare from point of origin to point of destination. Two (2) years contract period.

Thank you for your kind and utmost cooperation in the proper selection of the above required workers.

Very truly yours,
